**ADDITIONAL STATE AND LOCAL DOCUMENTS AND NOTICES**

**Documents**

If you live or are applying for a position in **CA, MA, NJ, NY, VT** (credit check only), **WA,** or the **City of San Francisco**, please see the additional enclosed documents.

**Notices**

If you live or are applying for a position in any of the states listed below, please review the additional information that applies to you.

**CA:** You may review the file maintained on you by the Agency. You may also obtain a copy of that file, upon submitting proper identification, paying duplication costs, and by appearing in person at the Agency’s offices on reasonable notice and during normal business hours, or by mail. You also may receive a summary of the file by calling the Agency. The Agency has trained personnel available to explain your file to you, including any coded information. If you appear in person, one other person may accompany you, provided that person furnishes proper identification. The Company will notify you if a consumer reporting agency other than the Agency is used to obtain an investigative consumer report. A subsequent notice will be sent for future consumer reports requested. By signing this document, you acknowledge receipt of the Notice Per California Law.

**CA, CT, HI, IL, MD, OR, WA, VT:** These states restrict the circumstances in which the Company may obtain credit information about you. The Company will not obtain credit information about you except in accordance with applicable state law.

**MA**: If you contact the Company’s Human Resources representative, you have the right to know whether the Company ordered an investigative consumer report about you. You also have the right to receive a copy of any investigative consumer report that the Company has ordered when that report is complete.

**MN:** Upon written request, the Agency will make a complete and accurate disclosure of the nature and scope of the report provided to the Company. Minnesota law requires the consumer reporting agency to provide this disclosure within five days after the request is received or the consumer report is requested, whichever is later.

**NJ:** Upon request, the Company will send you a copy of any investigative consumer report about you received by the Company.

**NY:** Upon written request to the Company’s Human Resources representative, the Company will inform you whether or not the Company requested a consumer report or an investigative consumer report about you. If either report was requested, the Company will provide the name and address of the consumer reporting agency furnishing the report. You may inspect and receive a copy of the report by contacting the agency. Article 23-A of the New York Correction Law is provided with this form.

**WA**: If you make a written request within a reasonable time of this notice, the Company will provide a complete and accurate disclosure, in writing, of the nature and scope of any investigative consumer report that has been requested. The Company will provide the disclosure, by mail or otherwise, either five days after receiving your request or after requesting the report, whichever is later. You also have the right to ask the Company to provide you with a summary of your rights under the Washington Fair Credit Reporting Act.